



**``[ MUSA Council AGENDA ]**

Date: 02/21/24

Time: 9 am

Location: Zoom

**I. Attendance**

<b>Name</b>	<b>Position</b>	<b>Attendance</b>
Amelia Walker	President	P
Sayako Leznoff	VP Finance	P
Emma Porter	VP Admin	P
Indira Graham	VP Internal	E
Rue Beer	VP External	E
Phoebe Cheng	AMS Representative	P
Mika Colonia	4th Year Representative	P
Maryam Khamis	3rd Year Representative	P
Denise Chung	2nd Year Representative	P
JJ Logan	1st Year Representative	P
Jeremy Soloman	4th Floor Lounge Manager	P

**II. Call to Order**

The meeting was called to order at 9:15am PDT

**III. Land Acknowledgement**

Amelia acknowledged that UBC's Vancouver Point Grey campus is situated on the traditional, ancestral, unceded territory of the hə́nqəmíhə́m-speaking xʷməθkʷəy̓əm (Musqueam) people. The MUSA Council would also like to acknowledge that everyone is located in many places, near and far, and acknowledge the traditional owners and caretakers of those lands.

**IV. Amendments to the Agenda**

- Discussing a meeting with Katherin



## V. Adoption of the Agenda

MOVED BY Amelia, SECONDED BY Jeremy.

“BE IT RESOLVED THAT the agenda be adopted as presented.”

Result: Amended

## VI. Approval of Previous Meeting Minutes

MOVED BY Amelia, SECONDED BY Mika.

“BE IT RESOLVED THAT the meeting minutes of 14/02/24 be adopted as distributed.”

Result: Approved

## VII. Agenda Items

- Meeting with Katherin on March 5th at 1pm to discuss project allocations and designating a portion of the budget to cleaning and maintaining the practice rooms
  - Who can be there: Amelia, Saya maybe
- Mental Health Event
  - Who can be there?
    - Emma, Mika, Rue, Amelia, JJ, Maryam, Phoebe, Jeremy, Indira
  - Where?
    - Musa office
  - Tote Bag Painting
    - JJ and Maryam pick up supplies over the break
      - 25 tote bags, paint
      - When will items be purchased?
        - Tote bags have been purchased
        - Saya will pick up paint and brushes today
  - Next event?
    - Mask making
      - March 14th
      - JJ will make a list of supplies needed for the event
  - Snacks? 10 dollars ? Should we increase?



- Amelia recommends a budget of \$50 at least
- JJ will be picking up snacks next week before the event
  
- Office Clean Up
  - Amelia will be cleaning putting up shelves at the office from 12-1pm on Monday
    - Jeremy and Mika will be there to help
  
- Formal
  - Decoration committee ->February 22nd, 10am -> Amelia, Denise, Saya, Mika, Phoebe
    - Purchases? Ideas?
  - Follow up email has been sent about the space
    - Emma has sent out a request out Cecil Park Green House
      - On campus, \$350/hr
    - Amelia sent out a request to Brock House
      - Jericho Beach, \$5,600
    - Amelia will be putting in a request to potentially rent a boat
      - Capacity limit of either 99 people or 215 people
        - 8850 plus 5 %
        - Will request the one for 215 people, price tbd
    - Also reached out to UBC Residence venues
      - Should have reached back to Amelia by Wednesday
  - We will be looking to push the formal to March 22nd
    - Emma will be reaching out to Brock Hall and Amelia will be reaching out to the AMS about venue
  
- Lululemon Constituency Merchandise
  - Reach out to Ben Du if interested
    - We will be reaching out to confirm our interest
  - %40 off
  - Black or blue
  
- Injury Prevention Workshop
  - Confirmed a person



- March 8th, 12pm-1pm
  - Will want the instagram post out by March 1st
  - Volunteers will be needed
    - Emma, Jeremy, JJ, Phoebe
- Yoga Event confirmed for March 20 at 12pm
  - Find a time between now and the event to clean the mats
    - Next week? The 20th
  - Emma will look into either booking the Chan Stage or Telus theater
    - Will have update by next week
- Lending Cables
  - Office has agreed to host them there
    - Creating the sign out sheet and keeping track is MUSA's responsibility
      - Who can create one
        - Mika will ask Mark about creating a "dad joke" poster about the cables
        - Mika will create the sign-out form
- Create the Recital Raffle-> Google Form
  - Select winners toward the end of March
  - Emma will create a google form
    - Include a screenshot receipt of your recital purchase
- FBF -> March 1
  - Where
    - Coffee from Tims, food from Blue Chip
      - Saya can you reach out to Blue Chip
        - Saya has already reached out about Blue Chip
          - Ben Du, AMS President mentioned reaching out to him
- Koerners the 29th at 7 pm
  - Will be out on the heated patio
  - Post for Thursday



- JJ, Mika, Jeremy, Denise, Phoebe, Indira, Rue, Amelia, Emma, Saya and Maryam  
TBD
- Evanlogos photo
  - Evanlogos cannot stay after hours for us, can we do 12pm or 3pm
    - 3pm works best for everyone
      - Emma, JJ, Maryam, Denise, Mika, Phoebe, Jeremy, Indira, Saya, Amelia, Rue
    - Dress code: blue, black and white accents
    - Execs be there at 2pm to take headshots
      - Amelia reach out to Rue and Indira to make sure that works for them
- Retreat April 7th, in the evening
  - Budget: \$350
  - Dinner, where?
    - New India Buffet, Happy Lamb Hot POT, Haidilao, Green Leaf
      - Emma will make a facebook poll
- In-camera discussion
  - In-camera discussion lasted 15 mins

## VIII. Action Items

- Amelia: Reach out to Rue and Indira to confirm they are able to attend their exec headshots
  - Clean the office and put together the new shelves
- Saya: Buy paint and brushes for the tote bag event
- JJ: Make a list of supplies needed for the mask making event
  - Pick up the snacks for the mental health event
- Mika: Clean the office and put together the new shelves
  - Ask Mark to create dad jokes for the poster about the cable sign-out
  - Create the sign-out form for the cables
- Indira: Post about Koerner's and our other upcoming events



**Music  
Undergraduate  
Student's  
Association**

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Association**

UBC School of Music  
6361 Memorial Rd  
Vancouver, B.C. V6T 1Z2

- Emma: Find a location for the yoga event  
Create a google form for the recital raffle  
Make a facebook poll about retreat location
- Jeremy: Clean the office and put together the new shelves

## **IX. Adjournment**

“BE IT RESOLVED THAT there being no further business the meeting be adjourned at “10:05am”

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**Amelia Walker**

President

UBC Music Undergraduate Students' Association

Respectfully submitted by

**Emma Porter**

Vice President of Administration

UBC Music Undergraduate Students' Association