



[MUSA Council AGENDA]

Date: 1/24/24
Time: 8 am
Location: MUSA Office

I. Attendance

Name	Position	Attendance
Amelia Walker	President	P
Sayako Leznoff	VP Finance	P
Emma Porter	VP Admin	L
Indira Graham	VP Internal	A
Rue Beer	VP External	E
Phoebe Cheng	AMS Representative	P
Mika Colonia	4th Year Representative	L
Maryam Khamis	3rd Year Representative	E
Denise Chung	2nd Year Representative	P
JJ Logan	1st Year Representative	P
Jeremy Soloman	4th Floor Lounge Manager	P

II. Call to Order

The meeting was called to order at 8:09am PDT

III. Land Acknowledgement

Amelia acknowledged that UBC's Vancouver Point Grey campus is situated on the traditional, ancestral, unceded territory of the hə́nqəmínə́m-speaking xʷməθkʷəy̓əm (Musqueam) people. The MUSA Council would also like to acknowledge that everyone is located in many places, near and far, and acknowledge the traditional owners and caretakers of those lands.



IV. Amendments to the Agenda

V. Adoption of the Agenda

MOVED BY Amelia, SECONDED BY JJ.

“BE IT RESOLVED THAT the agenda be adopted as presented.”

Result: approved

VI. Approval of Previous Meeting Minutes

MOVED BY Amelia, SECONDED BY Saya.

“BE IT RESOLVED THAT the meeting minutes of 01/17/24 be adopted as distributed.”

Result: approved

VII. Agenda Items

- Uber Reimbursements
 - Meeting with Saya on the 23rd, Will announce stuff on slack on 23rd and talk about things on the 24th
 - Preferably, have it sent out to students on 23rd
 - Uber payment plan will be ongoing
 - Amelia present MUSA budget
- Mental Health Event
 - Maryam and JJ
 - When?
 - Every other week
 - Every other thursday from 12pm-3pm
 - Begin the second week of February
 - What?
 - Every other week set up a time in the musa office for students to come and unwind with tea
 - Where?
 - Musa office



- Formal
 - DJ updates?
 - Look into a dj for next week
 - Amelia will look into DJs
 - Pinterest
 - Red, gold, black colour scheme
 - Fairy lights, masks, Phantom of the Opera motifs
 - Room Booking ?
 - Amelia will book the hall
 - Decoration Committee
 - Mika, Phoebe, Denise, Amelia
- Practice Technique Workshop
 - Thursday, February 15th, 12pm
 - Who?
 - Mandy (clarinet)?
 - yes
 - Brett (tuba)?
 - yes
 - Chenxin (percussion)
 - Vivian Kwok (piano)
 - Confirmed
 - Kathleen Isaza (vocal)
 - Groupchat created?
 - Amelia will create a groupchat today
 - For 3 people that come, give a gift of a book called “The Practice Revamp”
 - Create a google form for students to submit questions
- Valentine’s Day Candy Grams
 - Start bothing the FBF of February
 - February 2nd
 - Emma sent out a when2meet for bothing the week leading up
 - 9am-12pm, February 5th-9th and 12th-13th
 - JJ, Indira, Jeremy please fill out the when2meet



- <https://lettucemeet.com/l/bG9eG>
- Have it promoted on instagram January 26th
- Have MUSA members boothing the week prior
 - Could also do as a google form? But how would we collect payment ?
 - Emma has created a google form
 - Payment will be cash
 - Ask about allergies!! When taking in order
 - Allergy question will be in the google form
- Give them out the 14th at school
- Make them that weekend
 - Make origami hearts the 13th
 - Origami hearts need to be made before boothing begins on the 2nd
 - Who can be there?
 - Saya and Amelia will be making on Sunday, January 28th
- Who can pick up Candy ?
 - Emma will pick up the candy
- Candy will be put together on the 13th
- Windfest Jan 27
 - Providing Coffee and Donuts in morning and then at 3 pm provide snacks (oranges, chips, juice boxes, granola bars, bubly's)
 - Anything else snack wise?
 - Amelia will order the coffee and snacks
 - Pick coffee 8:30 am
 - Who?
 - Emma and JJ
 - Set Up
 - Amelia
 - Who can booth?
 - Amelia, Mika, JJ
- Koerner's Night
 - Waiting on a response
 - Amelia will go in person to ask for an update



- Yoga Class Update
 - Dr Taylor is busy on our proposed dates
 - Asked we reschedule to sometime between March 12th-26th
 - Will reach out about March 20th at 12pm
- Injury Prevention Workshop
 - She is free March 7th and 8th, but only after 5pm
 - We may perhaps need to cancel with this person

VIII. Action Items

Amelia: look into djs, book Great Hall for the normal, create group chat for decoration committee, create group chat for practice technique workshop, make origami hearts, order coffee and snacks for windfest, go to Koerner's to see about an update, reach out to Dr Taylor about new date for yoga class

Saya: keep track of uber reimbursements and submit to AMS, make origami hearts

Emma: pick up candy for the candy grams, pick up coffee for windfest

Indira: create social media post for uber reimbursements, candy grams, mental health event

Rue: help with the practice technique workshop

JJ: pick up coffee for windfest

IX. Adjournment

"BE IT RESOLVED THAT there being no further business the meeting be adjourned at 8:39am."

Amelia Walker



**Music
Undergraduate
Student's
Association**

**UBC Music Undergraduate Students'
Association**
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President
UBC Music Undergraduate Students' Association

Respectfully submitted by

Emma Porter
Vice President of Administration
UBC Music Undergraduate Students' Association