



**[ EXECUTIVE COMMITTEE AGENDA ]**

Date: Oct 11, 2023  
Time: 8 am  
Location: MUSA Office

**I. Attendance**

<b>Name</b>	<b>Position</b>	<b>Attendance</b>
Amelia Walker	President	P
Sayako Leznoff	VP Finance	P
Emma Porter	VP Admin	P
Indira Graham	VP Internal	P
	VP External	
Amelia Walker	AMS Representative	P
	4th Year Representative	
	3rd Year Representative	
	2nd Year Representative	
	1st Year Representative	
	4th Floor Lounge Manager	
	Volunteer Coordinator	

**II. Call to Order**

The meeting was called to order at 8:01am PDT

**III. Land Acknowledgement**

Amelia acknowledged that UBC's Vancouver Point Grey campus is situated on the traditional, ancestral, unceded territory of the hə́n̓q̓əmin̓ə́m̓-speaking xʷməθkʷəy̓əm (Musqueam) people. The MUSA Executive Committee would also like to acknowledge that everyone is located in many places, near and far, and acknowledge the traditional owners and caretakers of those lands.



#### **IV. Amendments to the Agenda**

#### **V. Adoption of the Agenda**

MOVED BY Indira, SECONDED BY Saya.

"BE IT RESOLVED THAT the agenda be adopted as presented."

Result: APPROVED

#### **VI. Approval of Previous Meeting Minutes**

MOVED BY Indira, SECONDED BY Emma.

"BE IT RESOLVED THAT the meeting minutes of 10/11/23 be adopted as distributed."

Result: APPROVED

#### **VII. Agenda**

- Amelia
  - recital is in a week
  - Might be taking a more laid back approach this week - Sorry!
- Budget
  - Presented the budget to the team
- AGM
  - Ordered Pizza Yesterday
    - Amelia ordered
  - Powerpoint is done
- Evangelos
  - Past Executives can use your photo from last year
    - Indira, do you wanna retake?
      - retake
    - Will send an email about composite photos this week
      - Amelia send the email Friday or Saturday
- Koerner's Social Night
  - Date?
    - October 25th, 6-10pm
  - Prices
    - 50 people, \$5 per person that doesn't show



- Automatic 18% gratuity
  - Reach out about open mic/karaoke
  - Make post
    - Post go out October 16th
- Gender Neutral Washroom Letter
  - Do we approve?
    - Put a pause until Amelia talks to Kamil at the AMS and some opera/voice majors about the issue
  - Run it past musa next meeting
- Charity Concert
  - Email Sent!
    - Thank you Emma
  - Should get in contact with Kathleen, in charge of the Food bank
    - Tour the space, post on social media about expansion
  - Social Media Post?
    - Post go out Friday, October 13th
    - 7pm start time, 6:30pm call for performers
    - Maybe Interview Kathleen on the AMS Food Bank
- November Plan
  - FBF
    - Where Pastries?
      - Great Dane or Blue Chip
        - Saya pick up the pastries 8:30am
    - Where Coffee?
      - Great Dane or Tims
        - Tims
        - Amelia put in the order
        - Emma and one newbie pick up coffee 8:30am
      - Amelia pick up the table from office and set up 8:45am
  - Alexander Technique Workshop
    - November 10, 2023
    - 1pm, room?
      - Emma book the room (113 or Barnett hopefully)
    - Post go out last week of October
  - Movie Night
    - AMS Building



- Date?
  - Friday, November 17th or November 8th
  - 8pm
- Studio Ghibli theme again?
  - Make a poll to send to students on movie
  - MUSA team make some decorations
- Amelia reach out to Ian at AMS about room booking
- Food?
  - Budget \$100
  - Pizza? just popcorn?
    - Pizza
  - Pop
    - Will we have leftovers after WW studio class?
    - If not, same boxes from Save On
- Charity Concert!
  - Slight Change in dates
    - Judging Auditions 11th
    - Results released 12th
  - Amelia to show videos, Emma and Saya blind judge
  - Emma create a blanket template email to send to students who's submission doesn't meet the requirements
  - Emma format email with acceptance, rejection, and waitlist
- AMS Reimbursements
  - Has everyone been paid back yet?
    - Emma to be reimbursed today for 4cats
    - The rest is coming from the AMS asap
- Student Fees
  - Raise fees?
    - Talk about next meeting to confirm/vote
    - \$5 increase

### **VIII. Action Items**

- Saya and Amelia going to AMS right after meeting to talk about finances
- Emma create email templates for Charity Concert including: acceptance, waitlist, rejection, and submission issues
- Amelia reach out to Ian at AMS about room booking
- Emma book the room for the Alexander Technique Workshop



- Amelia send email Friday about Evangelos bookings
- Indira post about Charity Concert, and Koerner's Night
- Amelia reach out to Koerner's about having an open mic for karaoke
- Saya and Amelia meet with Pat on Thurs, Oct 19th, to discuss reed room and gender neutral washroom

## **IX. Adjournment**

"BE IT RESOLVED THAT there being no further business the meeting be adjourned at 9:08am PST."

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**Amelia Walker**

President

UBC Music Undergraduate Students' Association

Respectfully submitted by

**Emma Porter**

Vice President of Administration

UBC Music Undergraduate Students' Association