



[EXECUTIVE COMMITTEE AGENDA]

Date: Sept 25, 2023
Time: 8 am
Location: MUSA Office

I. Attendance

Name	Position	Attendance
Amelia Walker	President	P
Sayako Leznoff	VP Finance	P
Emma Porter	VP Admin	P
Indira Graham	VP Internal	L
Kelk Jeffery	VP External	P
Amelia Walker	AMS Representative	P
	4th Year Representative	
	3rd Year Representative	
	2nd Year Representative	
	1st Year Representative	
	4th Floor Lounge Manager	
	Volunteer Coordinator	

II. Call to Order

The meeting was called to order at 8:07am PDT

III. Land Acknowledgement

Amelia acknowledged that UBC's Vancouver Point Grey campus is situated on the traditional, ancestral, unceded territory of the hə́n̓q̓əmin̓ə́m̓-speaking xʷməθkʷəy̓əm (Musqueam) people. The MUSA Executive Committee would also like to acknowledge that everyone is located in many places, near and far, and acknowledge the traditional owners and caretakers of those lands.



IV. Amendments to the Agenda

V. Adoption of the Agenda

MOVED BY Emma, SECONDED BY Amelia.

"BE IT RESOLVED THAT the agenda be adopted as presented."

Result: APPROVED

VI. Approval of Previous Meeting Minutes

MOVED BY Amelia, SECONDED BY Emma.

"BE IT RESOLVED THAT the meeting minutes of 09/18/23 be adopted as distributed."

Result: APPROVED

VII. Agenda

- AGM
 - When?
 - During the campaign week (2nd week of October)
 - Thursday, October 12th, 12pm
 - Ordering pizza
- Kelk
 - Stepping down from VP External
 - Will make a transition document
- Charity Concert
 - Changing Charity to AMS Food Bank?
 - Confirmed
 - Audition Info?
 - Be a current student/staff/faculty at UBC
 - Submit a video audition for a blind jury
 - Location?
 - Roy Barnett
 - Book this week and determine a date
 - November 24th?
 - Evening concert
 - Saya reach out to Kira to book the hall



- Social Event
 - Postpone to next week
 - Tuesday, October 3rd, 2pm
 - Snacks ?
 - Box of chips and box of chocolates
 - Soda?
 - Yes
 - Bring the fridge into the lounge and fill with soda
 - Who can grab those things?
 - Amelia to grab chips
 - Saya to grab chocolates
 - Emma to grab pop
 - Post on instagram by end of the week
- Retreat
 - U Paint I Fire closed on Sunday
 - We can do Four Cats and do them at someones house
 - Emma's house
 - Maybe grab Breka
- Workshop -> Alexander Technique
 - November ?
 - November 10th, 1-2pm
- Summary for October
 - FBF
 - Time 9am-12pm
 - Who can grab it?
 - Emma and Indira pick up the coffee at 8:30am
 - Where are we gonna ask for discounted pastries?
 - Great dane, Loafe, Blue Chip
 - Saya pick up pastries
 - Amelia set up the table
 - Another Social event -> trivia
 - Koerners or the Gallery
 - Cheaper option wins
 - October 10th, 7:30pm
 - Halloween
 - Manhunt in the Music Building



- Meet in the lobby at 8pm
- Glow wristbands, candles
 - Amelia and Emma plan event and send document by end of the week
- Group MUSA Halloween costumes
 - Old Macdonald and his farm animals
 - Indira is our farmer, Amelia cow, Saya duck, Emma sheep
- AGM
 - October 12th, 12pm
 - Emma send list of requirements and documents to group

VIII. Action Items

- Amelia:
 - send an email to Abby about our credit card
 - Grab the chips for the Chat & Chew event
 - Set up the table for the FBF
 - Create a document for the Manhunt and send to musa for approval
- Saya:
 - Prepare budget to present at AGM
 - Reach out to Kira to book Barnett for the Charity concert
 - Grab chocolates for the Chat & Chew
 - Pick up the pastries at 8:30am for FBF
- Kelk:
 - Last thing! Make transition document for the next VP External
- Indira:
 - Create posts for our upcoming events
- Emma:
 - Pick up pop and clean the fridge for the Char & Chew
 - Pick up the coffee for FBF
 - Help Amelia plan the manhunt event
 - Find all the requirements for the AGM and send to the group

IX. Adjournment

“BE IT RESOLVED THAT there being no further business the meeting be adjourned at 8:56am.”



**Music
Undergraduate
Student's
Association**

**UBC Music Undergraduate Students'
Association**
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Amelia Walker

President

UBC Music Undergraduate Students' Association

Respectfully submitted by

Emma Porter

Vice President of Administration

UBC Music Undergraduate Students' Association