



MUSA COUNCIL | MINUTES

AUGUST 11TH, 2021

ATTENDANCE

Present: Tori, Francesca, Nathan, Teddy, Deeandra, Kaitlyn

Late: Kelk, (Anican)

Regrets:

| ITEM | | MOTIONS / ACTION |
|------|---|--|
| 1. | CALL TO ORDER | |
| | Tori called the meeting to order at 1:04 pm. | |
| 2. | ADOPTION OF THE AGENDA | Moved/Seconded: |
| | | Deeandra moved that the agenda be adopted as distributed. Seconded by Francesca . |
| 3. | INTRODUCTIONS | Action Item: |
| | | |
| 4. | IMAGINE DAY/FIRST WEEK | Action Item: |
| a) | <ul style="list-style-type: none"> ● Have Old Auditorium for Imagine Day (Sept 7) <ul style="list-style-type: none"> ◦ Late afternoon snacks and drinks for First Years ◦ Game(s) ● First Week <ul style="list-style-type: none"> ◦ Free Breakfast Friday + Lockers ◦ Textbook Exchange ◦ Koerner's Social Night | <ul style="list-style-type: none"> ● Activities planned by August 25th ● Week of August 29th - get equipment and begin advertising |
| 5. | OFFICE AND LOUNGE SPACE | Action Item: |
| a) | <ul style="list-style-type: none"> ● Plan another day in next few weeks to finish cleaning ● Get everyone keys | <ul style="list-style-type: none"> ● Tori to ask Peggy for office keys ● Teddy to bring vacuum for day of ● Send headshot/photo + blurb (year + major, hobbies) to Tori ● Nathan to make FB poll for time |

| | | |
|-----|--|---|
| 6. | LOCKERS | Action Item: |
| a) | <ul style="list-style-type: none"> ● Update locker document (eg who has graduated, check locker to see whether we need to clean out, contact people) ● Broken locks need to be replaced - 72 locks <ul style="list-style-type: none"> ◦ Have 3 lock-cutters ● Locker fees <ul style="list-style-type: none"> ◦ \$15 for half locker, 20/25 for full | <ul style="list-style-type: none"> ● Deeandra, Tori, Nathan (Anican) - Locker Committee ● To be done before Sept 7th ● Email locker owners |
| 7. | AMS UPDATES & FINANCES | Action Item: |
| a) | <ul style="list-style-type: none"> ● AMS approved budget (\$28 million) <ul style="list-style-type: none"> ◦ \$700,000 deficit ● Building Arts Student Centre by Chan Centre and Law Building | <ul style="list-style-type: none"> ● |
| 8. | SOCIAL MEDIA | Action Item: |
| a) | <ul style="list-style-type: none"> ● Update FB, IG, and website <ul style="list-style-type: none"> ◦ Update calendar, contact information | <ul style="list-style-type: none"> ● Kaitlyn and Francesca - Social Media Committee (until VP Ex/In hired) ● Anican to send Tori login info ● Everyone to send headshot/photo + blurb (major + hobbies) to Tori |
| 9. | TEAM RETREAT | Action Item: |
| a) | <ul style="list-style-type: none"> ● Move to add two retreats (1 per term) to budget <ul style="list-style-type: none"> ◦ Laser tag, paintball, karaoke, escape room ◦ 1 in September, other either beginning or end of Term 2 | <ul style="list-style-type: none"> ● |
| 10. | NEXT MEETING/SET MEETING TIME | Action Item: |
| a) | <ul style="list-style-type: none"> ● Wednesday, August 18th for Finance meeting ● Wednesday, August 25th for next MUSA meeting | <ul style="list-style-type: none"> ● Read through MUSA Constitution and Bylaws; set personal goal for the year ● Meetings twice a month, 50% attendance (1 in-person per month) |

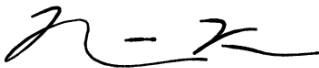
| | | |
|-----|-------------------------------|--|
| | | <ul style="list-style-type: none"> • Review agenda and previous meeting minutes • Nathan to check email sign-in procedure • Set up Google Calendar; FB Group for method of communication • Send finalized Course Schedule + Lesson/Studio times to Tori |
| | | |
| 11. | ADJOURNMENT | |
| | Meeting adjourned at 1:41 pm. | |

Respectfully submitted by Nathan Kwok

Approved by:



Victoria Rose, President



Nathan Kwok, VP Administration

